

DSA Sports & Recreation, Inc.

“After School

Sports Clinic and Clubs Program”

2023-2024

- . Parent & Student Handbook**
 - . Contract**
 - . Student Code of Conduct**



Sports Clinic and Clubs

DSA Sports & Recreation, Inc. has established the After School Sport Clinic/Clubs service as a vendor to Ben Gamla Charter School (Hollywood), to be available on campus. The program offers participants sportive, recreational and developmental activities predominantly. It is the parent/guardian's responsibility to contract and pay for such services at their option and discretion. Payments are due the first week of each month and are late if received after the eighth of the month. The following fee schedule is in effect through the end of the current school year, but could be subject to changes:

<u>Club Hours:</u>	From 2:30 - 3:35pm
<u>Fees:</u>	Each Club will assign their own price. Please refer to the Teacher/Coach in charge to find out about prices.
Late Pick-up Fee:	Ten (10) minutes after the activity/club has ended, there will be a \$25.00 late pick up fee which is charged at time of pick-up, or billed later that week, thereafter every minute is an additional late fee of \$2 per minute per child due in cash or check at time of pick-up or billed later based on the time of arrival. After the third late pick-up a warning will be issued. Any subsequent late pick-up will result in dismissal from the CLUB program.
Registration Fee:	A registration fee of \$25.00 per child is due at the time of registration along with the first payment. Once a student is registered in the Club, he/she is registered in the program for the remainder of the academic year. For some Clubs, registration is every month. It's the parent/guardian responsibility, to find out about this by contacting the specific Teacher/Coach.
Late Payment	Payment is due on the 1 st of every month and considered late if not paid by the 8 th of the month. After that day, a \$25.00 late penalty fee will be assessed. Payments not received on the 10 th of the month will result in the removal of the student from the clinic/club, or until payment + late fee is received.
Returned Check Fee:	Bounced checks will be charged an extra \$10 on top of the processing fee from the bank per incident. After two (2) NSF/ISF/Stop Payment occurrences all future payments must be made by cash, money order, debit card or cashier's check.
Registration Note:	In order to be eligible to participate in the program, a student must be registered, and pay the monthly fees at the beginning of the current month. By turning in a filled out Registration Form, Parents/Guardians agree to comply and abide by this Parent-Student Handbook, Student Code of Conduct/Excellence.

Note for SPORTS CLINIC ONLY: Fees for the program are calculated based on a yearly schedule and split throughout the 10 months of school; therefore, there is no reduction in fees for the months in which a holiday break occurs.

Withdrawal from After School CLUBS, and Refund of Unused Fees

Parents must provide a written notification to the Teacher in charge of the Club when a student is to be withdrawn from the Program, in a timely manner (at least five (5) school days *prior* to the last day that the parent wishes his/her child to participate in).

There are no discounts or refunds for partial month attendance when a student is withdrawing from the program or is absent.

Note for Sports Clinic ONLY: Once a student is registered in an After School Club, he/she is registered in the program for the remainder of the academic year. In the event your child no longer needs Sports Clinic/Clubs services, it is the Parent/Guardian responsibility to withdraw from the program. Parents of students not withdrawn from the Sports Clinic program will continue to be invoiced for Sports Clinic services, and will be required to pay until the date that a written notification informing about the withdrawal is received.

FIRST DAY & LAST DAY OF After School CLUBS

Even though the majority of the After School Clubs will start on August 28, 2023 and end on June 6, 2024, each Teacher/Coach has the ability to cancel his/her Club before that date at his/her discretion. If so, the Teacher/Coach must inform the Parents/Guardians at least 1 week prior to the cancellation. After the last day of the class, this contract will be immediately ineffective.

DSA Sports & Recreation, Inc. reserves the right to cancel any Sports Clinic or Club group depending on the number of students registered in the program, or inability to provide the service. In that case, all unused payments made in advance will be refunded.

EARLY RELEASE DAYS, TEACHER PLANNING DAYS, SCHOOL HOLIDAYS

Sports Clinic/Clubs services are not provided on Early Release Days, Teacher Planning Days, or School Holidays.

ELIGIBLE STUDENT PARTICIPANTS

Students of Ben Gamla Charter School attending Kindergarten through 5th grade are eligible for participation in the SPORTS CLINIC/CLUBS Program. Some exceptions might be made depending on physical strength and levels of skill (Coach Amoroso will make that decision for the Sports Clinic). Registration will be accepted only when a completed registration form and payment is made at the Teacher in charge of the Club.

Pick-Up Procedures

Only parents or alternate pick-up representatives indicated on the Registration Form or the school form will be permitted to pick-up the child from any and all Clubs. These individuals will be required to supply photo identification in order to pick up students. If alternative arrangements need to be made, the parent/guardian in charge must send a written notification to the Teacher in charge, via email, text, fax, etc. This information must include names, id numbers and all necessary details to ensure that only authorized people are picking up students from the Sports Clinic/Clubs program.

Medications

Medicine will not be administered during the SPORTS CLINIC/CLUBS Program. In addition, students are not permitted to administer medicine to themselves or other students during these programs.

Student Personal Belongings

Students may not bring to school any personal items, i.e., large sums of money (i.e., more than lunch money), cell phones, radios, iPads, Nintendo gaming, scooters, cards of any type, skates, music players, expensive devices, etc. In the event a student brings any of these items to school, neither DSA Sports & Recreation, Inc. (After School Clubs) nor any Teacher/Contractor will be held liable or responsible for the loss or damage of any valuables.

Student Conduct

The following rules, regulations and due process procedures are designed to protect all members of the educational community in the exercise of their rights and responsibilities. These rules apply to any student:

1. Who is on the school property
2. Who is in attendance at school or any school-sponsored activity
3. Whose conduct at any time or in any place has a direct and immediate effect on maintaining order and discipline in the school

ACTS OF DISORDERLY CONDUCT MAY INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

1. Lying
2. Acting in a manner as to interfere with the instructional/educational process
3. Abusive language between or among students
4. Failure to complete assignments or carry out directions.
5. Disrespect to teacher or any other adult

POSSIBLE SANCTIONS:

1. Verbal warning and written consequence
2. Contact Parent/Guardian
3. Time out to be able to cool down, take a deep breath, and change the undesirable attitude
4. Suspension or Expulsion from the After School CLUB

Discipline

DSA Sports & Recreation's students (all students who are registered and participate in any After School Club) are expected to show respect for themselves, for other students and for their teachers. We expect students to behave in ways that are acceptable to classmates and conducive to learning.

Teachers and students must foster a mutual respect for one another. Teachers will never use physical punishment or harsh verbal language toward a student. We encourage, according to our Code of Excellence, methods of positive reinforcement/rewards and/or loss of privileges.

Disruptive Conduct

1. Disruptive conduct is defined as those activities engaged in by student(s) that are directed against person/s or property, and the consequences of which tend to endanger the health or safety of oneself or others in the school.
2. Acts may include, but are not limited to the following:
 - Vandalism
 - Theft
 - Disrespect
 - Violation of dress code

Dismissal/Removal from After School CLUBS

The following actions will cause your child/children to be immediately dismissed from the SPORTS CLINIC Program for the remainder of the school year:

1. Three (3) Behavior Report Notices
2. Five (5) Late Pick-up Violations
3. Non-payment of monthly fees by the 10th of the month.
4. Non-payment of late charges and monthly fees by the 10th of the month.
5. Non-payment of NSF/ISF/Stop Payment Fees and the monthly fee associated with the check within 5 days of notification.

Accidents

Parents will be notified immediately in case of illness or an accident. In case you cannot be located we will use the name and telephone number of your emergency contact. **PLEASE be sure we have these numbers and that they are accurate and easy to read.**

Parents/guardians must understand that this type of program may incur injury, especially activities that involve playing sports or games, using the staircase, or other common accidents that could simply happen. Any and all medical care will be the responsibility of the parents/guardians. Neither DSA Sports and Recreation (Sports Clinic/Clubs) nor any of its Teachers/Contractors will be held liable.

Emergency School Closing Procedures

In the event of a hurricane, tropical storm, flood alert, or disaster situation, After School Clubs follows the same emergency closing procedures of the Broward County Public School system. Radio and television stations will advise all citizens of school closing, reopening and emergency procedures. Please pay attention to news reports. It is important to listen to their guidelines and advisories. Once alerted to the emergency situation, please come and pick up your child early – the sooner all of your family is together the easier it will be to make your emergency plans and arrangements.

General Rule: If Public Schools are closed, our school is closed. If Public Schools request that parents/guardians pick up children from school, our school requires the same.

After School CLUBS STUDENTS ARE SAFE, RESPECTFUL, AND RESPONSIBLE All Day, Throughout the School and the Community

We believe that a safe and orderly program is of primary importance. When children behave in a respectful, responsible and safe manner, they learn more and develop into responsible children whose “character counts”.

We try to emphasize the appropriate behaviors and model those we desire. Each parent must take an active role in supporting this plan. We want our children to learn to be responsible citizens. It is in the children’s best interest that parents and staff work together to ensure a happy, safe and productive learning experience.

IF YOU DISAGREE WITH ANY PART OF THE CONTENT OF THIS HANDBOOK, CONTRACT, AND CODE OF CONDUCT, YOU SHOULD NOT REGISTER YOUR CHILD IN ANY OF THE AFTER-SCHOOL CLUBS PROGRAM.

YOU ARE WELCOME TO REACH OUT TO US TO DISCUSS ANY OF THE FOREMENTIONED TERMS PRIOR TO SIGNING UP YOUR CHILD/REN IN ANY CLUB, TO EVACUATE ANY DOUBT.

Diego Amoroso
DSA Sports & Recreation, Inc.
Director